

Title: Residential Licensed Therapist-Permanent Grant Funded

Department: Counseling Services

Hours Worked: Full-Time 37.5 hours.

Location: Samaritan Center-Vero Beach, FL



Reports to: Program Director of Clinical Services

Supervises: None

FLSA Status: Exempt

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides assessments and mental health counseling to individuals, couples, families, children, and groups in a residential setting.
- Schedule clients face-to-face for counseling on a weekly basis and document each session with 72 hours in our electronic health record.
- In collaboration with each new client, completes a psycho-social assessment
- Develops an assessment based and routinely updated treatment plan in collaboration with the client, measuring progress toward treatment goals.
- Plans and facilitates group therapy sessions weekly.
- Provides information and referrals to clients as needed and to ensure integration with medical care and medication management.
- Oversees the administration of pre/post assessments to measure symptom improvement and overall mental well-being on a routine basis.
- Provides statistical, as well as data regarding outcome measurements, used in Agency reports to funding sources and for Performance Quality Improvement (PQI) purposes.
- Coordinates with Operations Manager and Program Director of Clinical Services when after-hours crisis support is necessary.
- Works with Residential Case Manager to ensure continuous services are provided to residents of Samaritan Center.
- Provides after hours crisis support as needed.
- Advocates for clients when necessary and in client's best interest.
- Attends regularly scheduled - monthly supervision meetings with Program Director of Clinical Services immediate supervisor and monthly peer supervision meetings.
- Participates in Treatment Team Review monthly to discuss client's progress.
- Interfaces with other community agencies as much as possible for collaborative purposes.
- Participates in networking and marketing events for community outreach and client recruitment when applicable.
- Maintains case records in the EHR system in a timely manner.
- Becomes familiar with and carries out the policies and procedures of Catholic Charities and Samaritan Center.
- Supports and participates as needed in the accreditation or re-accreditation process.
- Attends agency meetings/staff development programs as required.
- Attends training sessions as determined by needs outlined in annual evaluation.
- Participates on a Continuous Quality Improvement (CQI) team.

QUALIFICATION REQUIREMENTS

- Master's degree in clinical social work, mental health counseling, or marriage and family therapy.
- 1-2 years' experience in counseling children and adults; internships qualify.
- Licensed clinician in Florida; LCSW (preferred), LMHC, or LMFT.
- Bilingual preferred (Spanish or Creole and English)
- Effective communication skills both verbal and written.
- Adapts to changes in the work environment, manages competing demands and can deal with frequent change, delays, or unexpected events
- Ability to work independently.
- Ability to use equipment and electronic health system software (fax, computer, copier etc.)
- Capable of maintaining confidentiality of sensitive data
- Proficiency in Microsoft Software (especially Word, Outlook, and Excel)
- Exhibits professional telephone manner, interpersonal skills, confidentiality.
- Ability to work effectively with Diocesan employees, pastors, departments heads, representatives of other agencies and the public.
- Ability to multi-task, work independently and make responsible judgment calls.
- Ability to respect confidentiality and consistently exercise discretion and good business judgment
- Ability to work flexible hours.
- Knowledge and support of Catholic Church teachings
- Florida Driver's License, excellent driving record and access to vehicle

Physical Requirements:

- Occasional light lifting and carrying of under 15 pounds.
- Occasional moderate carrying and lifting of 15 – 44 pounds.
- Frequent use both hands and fingers (i.e., typing)
- Frequent extended periods of sitting.
- Occasional periods of standing, kneeling, and climbing
- Occasional ability to distinguish basic colors (i.e., graphics)
- Occasional ability of minimal hearing (i.e. driving) and routine hearing (i.e. listening to others in conversation)
- Occasional time spent working closely with others.
- Work hours are generally regular; however, the job demand may require extended hours from time to time.
- Work involves sitting, standing, walking, bending, stooping, occasional carrying and lifting heavy objects, and other normal office activities.

The above is intended to describe the general context of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or requirements.